

Winchester Parks and Recreation
Advisory Board Meeting
Monday, July 18, 2011
6:30pm

Meeting Location: Lord Fairfax Room

Present: Krista Farris (Chair), John Elliott (Vice Chair), Catherine Mattens, Kyle Homan, Matt Mintschenko, Jules Bacha, Brian Wigley

Absent: Mark Miller

Council Representative: Milt McInturff

City Staff: Brad Veach (Director), Lisa Hamaker (Operations Superintendent)

Media: None

Krista Farris called the meeting to order at 6:35pm.

Public Comments:

Memorial Plaque Proposal

Laura Fernandez-Harris from Eddyville, KY spoke to Board members about her mother Minota Ruebush requesting either a memorial plaque or naming rights to the Outdoor or Indoor Pool in her honor to the service and dedication she had for the facilities. Ms. Fernandez-Harris gave details of Minota Ruebush's history of teaching swimming for summer camps, Winchester Swim Team coaching, lifeguarding instruction, TAC Swim Team instruction, children's swim lessons, Red Cross "Learn to Swim" program for a period of 30 years. She was instrumental in working with Jim Barnett to establish the building of the Outdoor Pool and helped to bring the Jr. Olympics to Winchester. Milt McInturff spoke of Minota Ruebush and her many contributions to Parks and Recreation over the years.

Ms. Shelly Lee will be attending the August meeting with more information on Minota Ruebush's contributions to swimming programs and the Park.

The memorial plaque or naming rights will be discussed as an agenda item in August.

Chairman's Report

Approval of June Minutes:

Upon a motion by Kyle Homan and a second by Brian Wigley the June minutes were approved.

Park Visitation and Observation Reports:

Most of the reports are back to Krista Farris and they are very good reports. The Park Utilization Committee will meet in August before the monthly Board meeting.

A draft of the gift catalog has been done and Krista Farris has been in touch with Leslie Bowery, Parks Special Event Manager and has some prices.

Director's Report

Jubal Early Drive Discussion:

- 1) A map was sent out showing the parcel's contours.
- 2) The pricing came back from Mr. Pifer for land clearing at \$4,500.00.
- 3) The owners will be marking off the proposed site.
- 4) No rush for a decision to be made. Board will review the pros and cons to provide a solid recommendation to City Council.

Upcoming Summer Activities and Events:

- 1) Moonlight Ball: The 2nd annual Moonlight Ball will be held Saturday, July 30. It is a free Civil War Era Ball featuring the Susquehanna Travellers.
- 2) Salsafest: The 2nd annual Salsafest which was a huge sold out success last year will be held at Oak Crest on Saturday, August 27 from 6-10pm.
- 3) Boo & Brew: Event is coming in the fall and is an adult Halloween gathering.
- 4) Saturday, July 23 the Winchester Parks Foundation will be the beneficiary of a Wine Festival with arts and crafts sponsored by Richards Fruit Market from 4-8:30pm.
- 5) The Summer Concert Series normally has 150 in attendance and has been received very well as are Movies on the Mall.

World Series Update:

The Babe Ruth Cal Ripken 10-year-old World Series is less than one month away. Brad Veach stated he was very excited and volunteers were really coming together. He has collected over \$150,000 in cash and in-kind services. In working with John Elliott Rubbermaid donated 60+ nice plastic trash containers to the park and are providing staff to volunteer during the event. Many local businesses have really stepped up and are ready to help. The event will be very positive for the whole community.

Operations Superintendent Report

Winchester Public Schools Facilities:

Several months ago Lisa Hamaker brought before the Board a proposal of a partnership between the Winchester Public Schools and the Winchester Parks and Recreation Department for Parks managing the reserving of all school facilities except for Handley. The partnership will allow both schools and parks and recreation program space with schools having first priority use. The recreation software that the Winchester Parks and Recreation Department currently uses will track who is reserving the facilities and staff will create a list of who is responsible for what. The School Board will be presenting the plan to all of the schools involved.

Committee Reports

Skate Plaza Committee:

John Elliott reported that the original site was endorsed. John Goodman and the Skate Plaza Committee are now getting organized and met July 13th. Their official name is "Shen Valley Skate Plaza Committee". The Committee is working to get donors and they are setting up a meeting schedule. Brad Veach would like for the committee to understand the risk and would like to have the City's Risk Manager Steve Corbit involved.

August Advisory Board Meeting Dates:

(Both held at the War Memorial Building)

Park Utilization Committee- Monday, August 29, 2011 @ 5:30pm

Monthly Advisory Board- Monday, August 29, 2011 @ 6:30pm

Board Comments:

Discussed properly handling memorial requests like the one mentioned above. Brad Veach will get information for September of other examples from memorial requests. The definition of "memorial request" will be reviewed; setting some criteria based on justification and making sure the criteria is met will give some flexibility to determine how requests are handled. Milt McInturff will help to walk the Board and Department through handling these types of requests.

Brian Wigley stated the layout of the Disc Golf Course was great.

Adjournment:

With no further business to discuss Krista Farris asked for a motion to adjourn; John Elliott made the motion, Kyle Homan seconded and the meeting was adjourned at 7:35pm.

Respectfully submitted; Jennifer Stotler, Park Administration Coordinator, August 23, 2011